

The Channon Craft Market Complaints/Grievance's Form



C/O the Channon PO, NSW 2480
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Email – admin@thechannonmarket.org.au
ABN - 63 813 590 827

It is OK to let us know that you are not happy with something that we are doing.

DATE.....

NAME OF PERSON
(Raising Concern).....

NAME OF PERSON
(Handling the concern).....

COMPLAINT
DESCRIPTION.....
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POSSIBLE SOLUTIONS:
1.....
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2.....
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3.....
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SOLUTION CHOSEN:
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ACTION PLAN:
ACTION.....
.....
.....

STAFFDATE

COMPLETED.....

OUTCOMES/RESOLUTION:
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SIGNED:.....DATE.....